Invoice

INVOICE # BP-INV-27-0102

ISSUED Feb 1, 2027

DUE DATE Mar 3, 2027

BRIGHT PATH
FACILITY SERVICES

FROM
BrightPath Facility Services
Andrea Molina
+1 303 555 0166
billing@brightpath-facility.example
5100 Washington St, Denver, CO 80216

BILL TO
Summit Ridge Engineering
Kevin Brandt
+1 303 555 0142
kbrandt@summitridge-eng.example
2200 Larimer St, Floors 3 and 4, Denver, CO 80205
Accounts payable: ap@summitridge-eng.example

SERVICE PERIOD	SITE	CONTRACT	YOUR PO	TERMS
Jan 1–31, 2027	2200 Larimer St, floors 3 and 4	BP-Q-26-1184, 2-year term	SRE-4410	Net 30

#	ITEM	QTY	PRICE	DISC.	TAX	TOTAL
	Contract services, January 2027					
1	**Nightly janitorial service, Monday to Friday** Code: NJ-5N Nights cleaned: 21 of 21 Discount: 3% for the 2-year term	1 month	$3,950.00	3%	0%	$3,831.50
2	**Day porter, 4 hours a day** Code: DP-4H Days worked: 21 of 21	1 month	$1,950.00	–	0%	$1,950.00
	Subtotal: Contract services, January 2027					**$5,781.50**
	Periodic and one-time services					
3	**Initial deep clean, both floors** Code: SU-DC Done: Sat and Sun, Jan 2 and 3 One-time start-up clean from the contract; billed once.	1 job	$2,400.00	–	0%	$2,400.00
4	**Interior windows and glass partitions** Code: PC-GLS Done: Sat, Jan 23	1 visit	$260.00	–	0%	$260.00
	Subtotal: Periodic and one-time services					**$2,660.00**

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#	ITEM	QTY	PRICE	DISC.	TAX	TOTAL
	Extra work you requested					
5	**Carpet spot extraction, 4th floor break area** Code: EX-SPOT Requested: Jan 14, by Kevin Brandt Coffee spill near the copier; done the same night.	1 job	$185.00	–	0%	$185.00
6	**After-hours call-out** Code: EX-CALL Requested: Jan 27, after the client dinner Conference room and kitchen cleaned before the next morning's meeting.	2 hours	$65.00	–	0%	$130.00
					Subtotal: Extra work you requested	**$315.00**

Subtotal before discounts	$8,875.00
Term discount	-$118.50
Subtotal (without taxes)	$8,756.50
Sales tax (janitorial services not taxed in Colorado)	$0.00
Amount due	**$8,756.50**

Quality inspections

Andrea walks both floors with our checklist every week. Scores are the share of checklist items passed.

DATE	SCORE	FOUND	FIXED
Jan 8	94%	Fingerprints on 3rd floor glass doors	Same night
Jan 15	97%	One restroom dispenser not refilled	Next morning
Jan 22	98%	Nothing	–
Jan 29	99%	Dust on high ledges in the lobby	Added to Feb high dusting

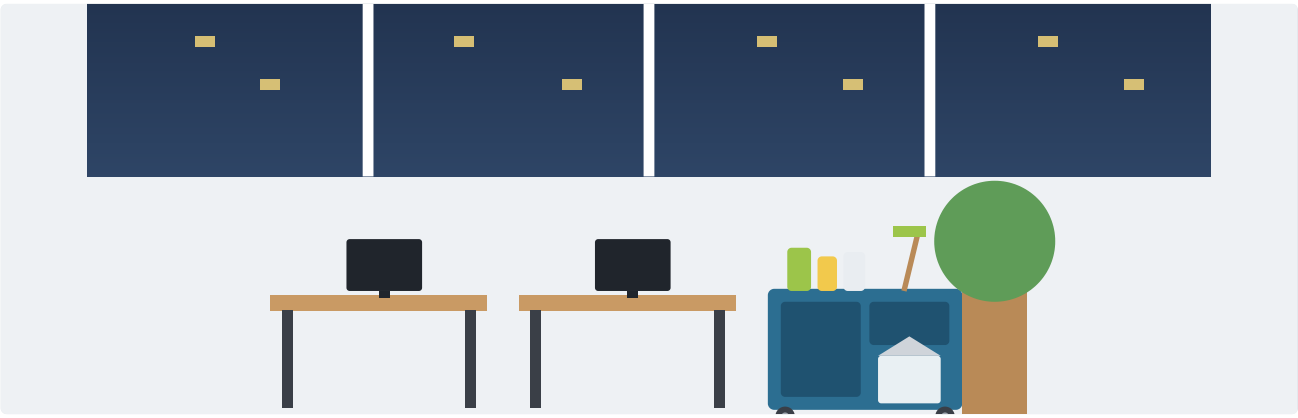
The contract target is 95% or better each month. January averaged 97%.

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Coming up in February

The first quarterly carpet extraction is booked for Saturday, February 20, and the kitchen and corridor floors are stripped and waxed the weekend after. Both are in the contract price and will appear on the February invoice.



How to pay

Please pay $8,756.50 by Mar 3, 2027, quoting invoice BP-INV-27-0102.

ACCOUNT NAME
BrightPath Facility Services LLC

ACCOUNT NUMBER
7720 3318 4406

BANK
Front Range Business Bank

REMIT TO
billing@brightpath-facility.example

ROUTING NUMBER (ACH)
102 555 116

REFERENCE
BP-INV-27-0102

Terms

1. Billing

1.1 Contract services are billed monthly in arrears. Extra work is billed only when you have requested it in writing or by email.

2. Late payment

2.1 Balances unpaid 30 days after the due date carry interest of 1% a month.

3. Sales tax

3.1 None: Colorado does not tax janitorial services, and you supply the paper goods and soap.

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