# Independent Contractor Agreement

Freelance audio technician for live events, March 2027 to February 2028.

BETWEEN

Brightstage Events LLC
Jordan Hayes
+1 615 555 0139
crew@brightstage.example
1220 Fourth Ave N, Nashville, TN 37208

AND

Bell AV Services
Marcus Bell
+1 615 555 0197
marcus@bellav.example
2814 Belmont Blvd, Nashville, TN 37212

# Working together

**1. Engagement**

1.1 Brightstage Events (the Company) engages Bell AV Services (the Contractor) to provide the audio services in Schedule A for events the Contractor accepts.

1.2 Neither party is obliged to offer or accept any particular event. Each event becomes binding when both confirm it by email (a Booking).

**2. Independent status**

2.1 The Contractor is an independent business, not an employee. The Contractor decides how the work is done, uses its own tools, may work for others and receives no employee benefits.

2.2 The Contractor is responsible for its own taxes. The Company will issue a Form 1099-NEC for payments each year.

**3. Cancellations**

3.1 If the Company cancels a Booking less than 7 days before the first show day, it pays 50% of the booked show days; less than 48 hours before, 100%.

3.2 If the Contractor cannot attend, it must tell the Company at once and may propose a qualified replacement for the Company to approve.

**4. Invoices and payment**

4.1 The Contractor invoices each Booking within 7 days after the event at the rates in Schedule B. The Company pays within 15 days of receiving the invoice.

# Safety, insurance and information

**5. Insurance**

5.1 The Contractor keeps general liability insurance of at least $1,000,000 per occurrence and insures its own tools. A certificate naming the Company as additional insured is provided before the first Booking.

**6. Safety**

6.1 The Contractor follows the venue's rules and the Company's safety briefing, and does rigging work only with a current rigging certification.

**7. Confidentiality**

7.1 Client names, show content, run-of-show documents and fees are confidential, during this Agreement and for 2 years after.



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# Term and general terms

**8. Recordings and photos**

8.1 The Contractor will not record, photograph or post any show without the Company's written permission. Show files the Contractor creates for a Booking, such as console files, belong to the Company.

**9. Term and termination**

9.1 This Agreement runs from March 15, 2027 to February 29, 2028. Either party may end it with 30 days' written notice. Bookings confirmed before notice is given are still honored unless both agree otherwise.

**10. Governing law**

10.1 This Agreement is governed by the laws of the State of Tennessee.

# Signed

Please sign and return with your W-9 and insurance certificate by Mar 12, 2027.

CUSTOMER

_____

SIGNATURE

Bell AV Services

Name: _____

Date: ____ / ____ / _____

SUPPLIER

_____

SIGNATURE

Brightstage Events LLC

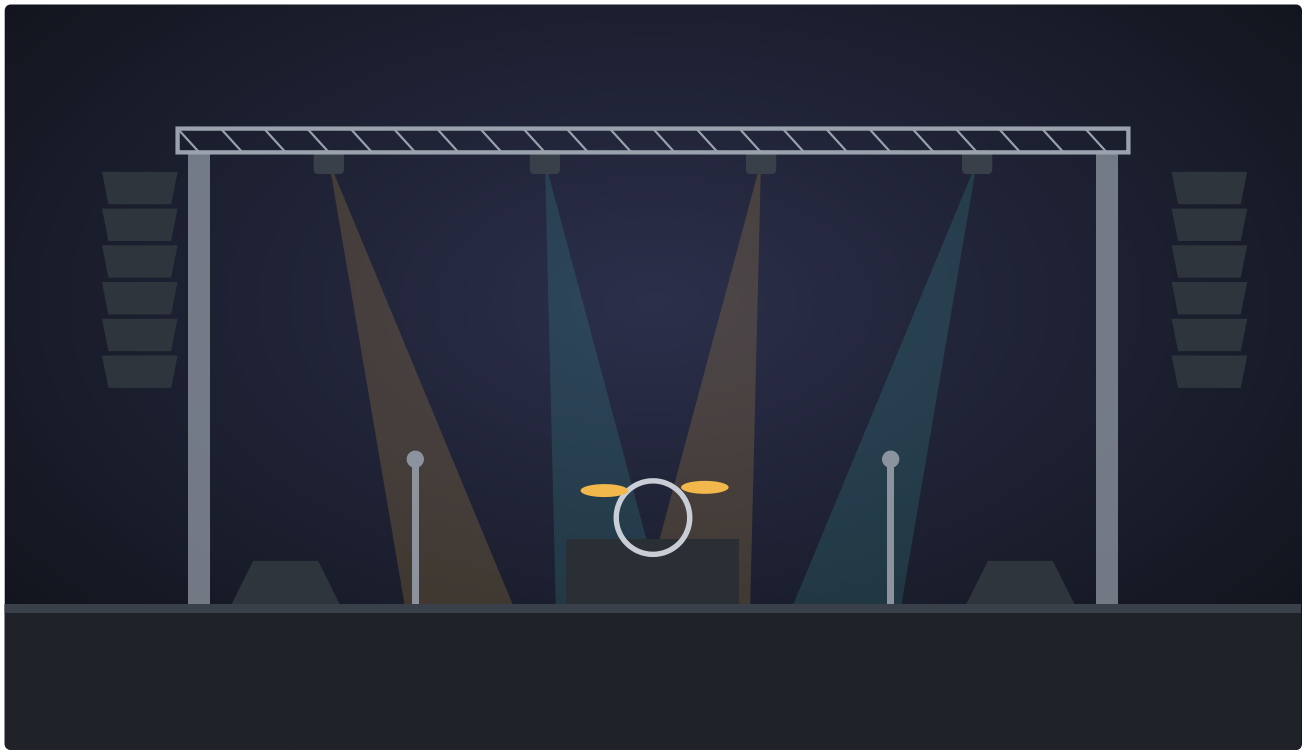
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Date: ____ / ____ / _____



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# Schedule A: Services



The Contractor works as A1 (front-of-house engineer) or A2 (stage and monitors) on corporate events, galas and festivals of up to 5,000 guests. The Booking says which role.

## What the role covers

### Advance

Review the input list and stage plot 3 days before load-in.

### Load-in and line check

Set up, patch and line check before doors.

### Show

Mix the show or run monitors and RF to the run of show.

### Load-out

Strike, pack and log any damaged gear.

### Show report

A short report and console file within 24 hours.

### Safety

Follow the venue rules and the safety briefing.

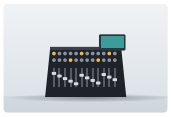


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# Schedule B: Rates

Rates for the whole term. The contract price below is the value of the dates already booked; overtime is an estimate.

| # | ITEM | QTY | PRICE | DISC. | TAX | TOTAL |
|---|---|---|---|---|---|---|
| | **Rates for booked dates** | | | | | |
| 1 | **Show day, up to 10 hours on site, A1 or A2 audio**<br>Code: RT-DAY<br> | 18 days | $480.00 | – | 0% | $8,640.00 |
| 2 | **Travel day, out-of-town shows**<br>Code: RT-TRV | 6 days | $240.00 | – | 0% | $1,440.00 |
| 3 | **Overtime after 10 hours, estimated, in quarter hours**<br>Code: RT-OT | 20 hours | $72.00 | – | 0% | $1,440.00 |
| 4 | **Per diem, days away from Nashville**<br>Code: RT-PD | 15 days | $55.00 | – | 0% | $825.00 |
| | | | Subtotal: Rates for booked dates | | | **$12,345.00** |

| | |
|---|---|
| Subtotal | $12,345.00 |
| Sales tax (not applicable) | $0.00 |
| **Contract price** | **$12,345.00** |

## Booked dates

| DATES | EVENT | CITY | SHOW DAYS | TRAVEL |
|---|---|---|---|---|
| Apr 9–10 | Corporate conference | Nashville | 2 | – |
| Apr 22–24 | Food and wine festival | Franklin | 3 | – |
| May 6–8 | Product launch | Atlanta | 3 | 2 |
| May 20–22 | Awards gala | Memphis | 3 | 2 |
| Jun 3–5 | Trade show | Louisville | 3 | 2 |
| Jun 18–21 | Music festival | Chattanooga | 4 | – |



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# Schedule C: What the Contractor brings

The Company supplies the audio system. The Contractor brings its own tools and paperwork.

### Before the first Booking

- ☐ Signed Form W-9
- ☐ Certificate of insurance naming Brightstage Events
- ☐ Copy of any rigging certification

### At every show

- ☐ Laptop with console editor software, current version
- ☐ Cable tester, multimeter and hand tools
- ☐ Hard hat, safety boots and hearing protection

# Getting started

STEP 1

### Sign

Sign this agreement and return it with your W-9 and insurance certificate.

STEP 2

### Set up

We add you to the crew portal for advances and run-of-show documents.

STEP 3

### First show

Corporate conference at Music City Center, April 9.



QUESTIONS? CONTACT ME

**Jordan Hayes**

Production Director

+1 615 555 0139, crew@brightstage.example



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