Harlan & Pierce Architects
320 N Meridian St, Suite 400, Indianapolis, IN 46204

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Harlan & Pierce Architects, 320 N Meridian St, Indianapolis

Crossroads Technology Solutions
Attn: Kevin Marsh
11590 N Meridian St
Carmel, IN 46032

PURCHASE ORDER # HPA-PO-26-044

PO DATE Nov 9, 2026

DELIVER BY Nov 20, 2026

CONTACT Megan Doyle

Kevin,

Thank you for quote CTS-Q-8812. This purchase order confirms the equipment for our fourth-floor refresh at the quoted prices. Please read the delivery requirements on page 5 before you ship: we need serial numbers with the invoice so our IT team can enroll every device before go-live on November 30.

Order summary

Equipment only. Setup and imaging are done by our in-house IT team.

$55,001.21

PO total

Including Indiana sales tax at 7%.

Nov 20, 2026

Deliver by

Inside delivery to Suite 400.

15

Desks equipped

12 studio desks and 3 render desks.

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Order lines

Prices as quoted in CTS-Q-8812. Models must match the quote; see page 4 for the minimum specification.

#	ITEM	QTY	PRICE	DISC.	TAX	TOTAL
	Laptops and workstations					
1	**Business laptop 14 in, 32 GB RAM, 1 TB SSD, 3-year onsite warranty** Code: LT-14-32-1T For: Studio staff 	12 units	$1,489.00	–	7%	$19,118.76
2	**Mobile workstation 16 in, pro graphics, 64 GB RAM, 2 TB SSD, 3-year onsite warranty** Code: WS-16-64-2T For: Render room	3 units	$3,249.00	–	7%	$10,429.29
				Subtotal: Laptops and workstations		**$29,548.05**
	Displays and desk					
3	**Monitor 27 in, 4K, USB-C with 90 W power delivery** Code: MN-27-4K-C For: Two per desk 	30 units	$389.00	–	7%	$12,486.90
4	**USB-C docking station, dual 4K, 100 W** Code: DK-C-DUAL	15 units	$229.00	–	7%	$3,675.45
5	**Wireless keyboard and mouse set** Code: KM-WL-SET	15 sets	$79.00	–	7%	$1,267.95
				Subtotal: Displays and desk		**$17,430.30**

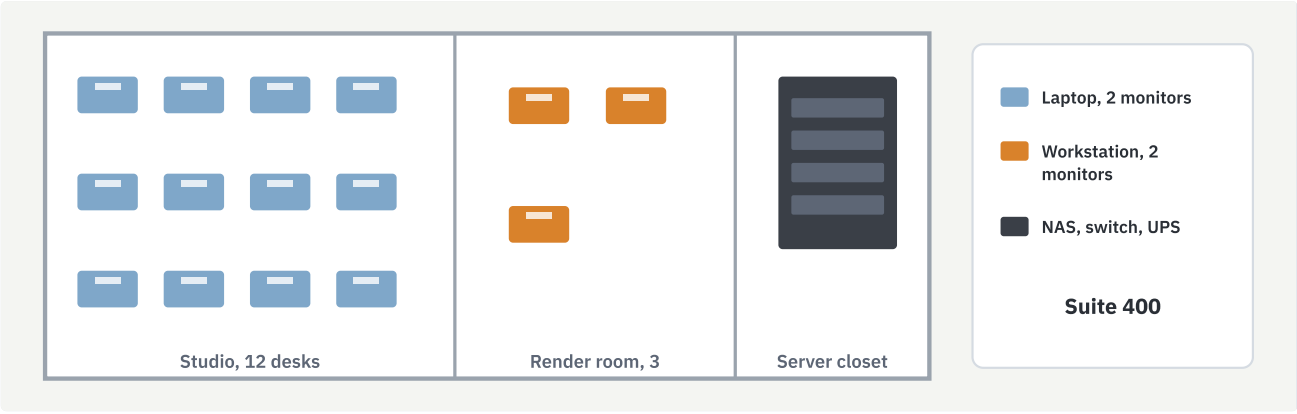
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#	ITEM	QTY	PRICE	DISC.	TAX	TOTAL
	Network and storage					
6	**Network storage, 8-bay, with 8 × 12 TB drives** Code: NS-8B-96T	1 unit	$4,980.00	–	7%	$5,328.60
7	**Managed switch, 24-port PoE+, 4 × 10G uplinks** Code: SW-24-POE	1 unit	$1,140.00	–	7%	$1,219.80
8	**UPS 1500 VA, line-interactive, rack or tower** Code: UP-1500-RT	2 units	$689.00	–	7%	$1,474.46
					Subtotal: Network and storage	**$8,022.86**

Subtotal	$51,403.00
Indiana sales tax 7%	$3,598.21
PO total	**$55,001.21**

Where it goes

Please label each box by area: Studio, Render room or Server closet. It saves us a day of sorting.



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MINIMUM SPECIFICATION

Studio laptop, 14 in



Our designers run BIM and CAD software all day on battery and docked to two 4K monitors. A model that does not meet every line below is not an acceptable substitute.

Quantity: 12 units
Price: $1,489.00 each
Code: LT-14-32-1T

PERFORMANCE	
Memory	32 GB minimum
Storage	1 TB NVMe SSD
Display	14 in, 2.8K or better
PORTS	
USB-C	2 × Thunderbolt or USB4
Video	Two 4K displays via dock

MANAGEMENT	
OS	Business edition, 64-bit
Enrollment	Zero-touch, to our tenant
Security	TPM 2.0, fingerprint reader
SUPPORT	
Warranty	3 years, next-day onsite
Battery	Covered by warranty

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Delivery requirements

Shipments that miss these are received, but the invoice is held until they are met.

PAPERWORK

- ☐ Packing slip quotes PO HPA-PO-26-044
- ☐ Serial numbers for every device, in a spreadsheet
- ☐ Laptops registered for zero-touch enrollment

DELIVERY

- ☐ Boxes labeled Studio, Render room or Server closet
- ☐ Inside delivery to Suite 400, 8 am to 4 pm
- ☐ Freight elevator booked 24 hours ahead

From order to go-live

Our plan; the only date we need from you is delivery.

● NOV 9
PO issued
Prices per CTS-Q-8812.

○ NOV 20
Delivered
All lines, one shipment.

○ NOV 23
Enrolled
Devices set up by our IT.

○ NOV 27
Desks ready
Old laptops collected.

○ NOV 30
Go-live
Staff on new equipment.

Purchase terms

1. Prices

1.1 Prices are fixed as quoted in CTS-Q-8812. Shipping is included.

2. Partial shipments

2.1 Please ship complete. If a line is back-ordered, tell us before November 13 and we will decide whether to split the delivery.

3. Dead on arrival

3.1 Any unit that fails in the first 30 days is replaced with a new unit, not repaired.

4. Invoice and payment

4.1 One invoice quoting this PO number, with serial numbers. Payment net 30 from receipt of a correct invoice.

5. Warranty

5.1 Manufacturer warranties are registered to Harlan & Pierce Architects, not to the reseller.

AUTHORIZED

Megan Doyle

Megan Doyle
Operations Director
Harlan & Pierce Architects
Date: 11 / 09 / 2026

HARLAN & PIERCE ARCHITECTS · INDIANAPOLIS, INDIANA · ORDER AUTHORIZED

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